

Weatherization Assistance Program: Deferral of Service Notification

Client Name: _____ Weatherization Agency: _____
Client Address: _____ Energy Auditor Name: _____
Date Client Notified: _____ Audit / Inspection Date: _____

Recently your home was inspected for weatherization services. The following conditions are currently preventing us from weatherizing your home (weatherization staff - see Requirement 24 in the Weatherization Operations Manual):

- ☐ **Occupant Health Conditions:** Occupant has known health conditions that prohibit the installation of insulation or other weatherization materials.
- ☐ **Severe State of Disrepair:** The building structure or its mechanical systems (including electrical and plumbing) are in such a state of disrepair that failure is imminent and the conditions cannot be resolved cost effectively.
- ☐ **Deteriorated Ceilings/Floors/Walls:** Preventing diagnostics or weatherization measures to be
- ☐ **Biological and Unsanitary Conditions:** Sewage or feces present in the home to the extent that would further endanger the client and weatherization installers if weatherization work is performed.
- ☐ **Infestations:** Infestation of rodents, insects, and/or other vermin which cannot be resolved when following current weatherization guidance.
- ☐ **Condemned House or Red Tagged Appliances:** The house has been condemned OR electrical, heating, plumbing, or other equipment has been "red tagged" by utilities, local or state building officials.
- ☐ **Mold and/or Moisture** problems are so severe that they cannot be resolved under existing health and safety measures and with minor repairs.
- ☐ **High CO, Fire Hazards, Fuel Leaks and/or VOCs:** Dangerous conditions such as high carbon monoxide levels in combustion appliances, Improperly stored chemicals, combustible materials, or other fire hazards that cannot be resolved and that present a danger to the occupants or the workers.
- ☐ **Threatening or abusive behavior by client** to any worker(s) present on behalf of the weatherization programs.
- ☐ **Unsecured or aggressive pets** that may prevent workers from safely completing their work.
- ☐ **Lead or Friable Asbestos Hazards:** The presence of lead based paint or suspected friable asbestos hazards determined to be extensive enough to potentially create further health and safety hazards to the client and weatherization workers.
- ☐ **H&S Correction Not An Allowable and/or Reasonable Cost:** The work scope requires the correction of a health and safety issue that is not allowable per DOE/ODOC WAP.
- ☐ **Client refusal of necessary measures** to be completed by the weatherization staff.
- ☐ **Illegal/Controlled Substances:** The illegal presence or use of any controlled substance in the home during the weatherization process.
- ☐ **Major remodeling is in progress**, which prevents the completion of required weatherization measures.
- ☐ Client address has been **previously weatherized**, therefore client is not eligible for weatherization.
- ☐ **Other Reason not listed above:**

The following corrections **must be completed and verified** before weatherization can proceed (*this section MUST be filled out by weatherization staff when deferral is necessary*):

By providing my signature below, I am acknowledging that I have been made aware of all reasons my home is being deferred at this time. I further understand that upon completing the above corrections, my home may be re-evaluated for weatherization eligibility and the weatherization process may be delayed significantly.

Weatherization Client Signature

Weatherization Staff Signature

This agency has retained a copy of this letter in your file for future verification purposes.